



NEVADA DEPARTMENT OF TRANSPORTATION

UNCLASSIFIED JOB ANNOUNCEMENT NDOT Assistant Director, Planning

RECRUITMENT OPEN TO:

The Nevada Department of Transportation (NDOT) is seeking a highly motivated individual to serve as the Assistant Director, Planning. This is a competitive recruitment, open to all qualified applicants. Résumés will be accepted until the position is filled. All résumés will be accepted on a first come, first served basis. Hiring may occur at any time during the recruitment process. This position is appointed by and serves at the will of the Director of the Department of Transportation.

AGENCY RESPONSIBILITIES:

NDOT is a dynamic agency responsible for maintaining 5,378 centerline miles (13,774 lane miles) of roads and 1,242 bridges. This statewide network, although representative of only 14% of the roads in Nevada, supports 51% of all automobile traffic and 72% of all heavy truck traffic travel. Three districts oversee operations and maintenance activities within their local areas and our headquarters, located in Carson City, supports operations across the state. Per state statute, NDOT is overseen by a seven-member Board of Directors, with the Governor acting as Chair.

Our mission - to provide, operate and preserve a transportation system that enhances safety, quality of life and economic development through innovation, environmental stewardship, and a dedicated workforce - governs our decisions as we strive to be a leader and partner in delivering effective transportation solutions for a safe and connected Nevada.

SALARY AND BENEFITS:

Annual compensation for this position is up to \$136,849 on the employer/employee paid retirement along with a benefits package that includes health, dental and vision insurance, Public Employees Retirement Plan, three weeks paid vacation, three weeks sick leave, and twelve paid holidays.

POSITION DESCRIPTION:

The Assistant Director of Planning administers the activities of the Multimodal Program Development, Traffic Safety, Roadway Data and Research, Performance Analysis, and Sustainable and Emerging Transportation Divisions. The role of the Assistant Director of Planning is to develop and coordinate a balanced multi-modal transportation planning program which is consistent with the goals of the department, complies with NRS Chapter 408 and federal requirements, and achieves the present and future needs of the State for an adequate, safe and efficient transportation system.

This position coordinates the activities of the divisions to ensure federal and state transportation planning, safety, research and performance management requirements are met. This duty encompasses maintaining close coordination with other Assistant Directors within the department and their staffs to ensure planning activities are coordinated to achieve the needs of departmental areas; maintaining liaison and representing the department with local entities to include the Metropolitan Planning Organizations, state and federal agencies,

educational institutions, professional organization; reviewing literature and maintaining awareness of national trends relating to transportation issues.

QUALIFICATIONS:

Experience in transportation planning and policy, data and performance, research or engineering in a supervisory or management role. Preference will be given to applicant's with a Bachelor's or higher degree in transportation, planning, economics, statistics, civil engineering or otherwise related field as well as for extensive management or government liaison experience.

TO APPLY:

Please submit a cover letter and detailed résumé that includes a description of employment history to include name and addresses of employers, scope of responsibility, how you learned of the position along with professional references to: Allison Wall, HR Manager, Nevada Department of Transportation humanresources@dot.nv.gov

1263 S. Stewart Street, Carson City, Nevada 89712

A criminal history check is required as a condition of employment. Open until recruitment needs are satisfied.

The State of Nevada is committed to Equal Employment Opportunity/Affirmative Action in recruitment of its employees and does not discriminate on the basis of race, color, national origin, religion or belief, age, disability, sex, sexual orientation, gender identity or expression, pregnancy, domestic partnership, genetic information (GINA), or compensation and/or wages.

NDOT IS AN EQUAL OPPORTUNITY EMPLOYER.

